





# Organisation Search

This screen allows searching or browsing for child organisations. The following actions can then be taken:

- Click the  image to display details about the organisation.
- Click the  image to access the organisations' administration. This function will be taken to the home page of the administration site.
- Click the  image to edit the organisation. The edit screen pops up in a new window.
- Click the  image to manage the organisation's relationships (ie. add or remove from the selected organisation's 'child' organisation list). The screen pops up in a new window.

## Search for an Organisation

### Organisation Search/Edit ?

[+ Create New Organisation](#)

Search

Tree View

Search for an organisation

Search text

Netball victoria

Search type
















Name contains search string

☐

Include Non-Linked Organisations

Search

Filter:

ID	NAME	SUBURB/TOWN	STATE	TYPE	STATUS	SELECT	VIEW	ADMIN	EDIT	ORG. RELS
100424	Netball Victoria	East Melbourne	VIC	Association						
100425	Netball Victoria (Child)	PO Box 60	VIC	Club						
100426	Netball Victoria	please contact your club, associati...	VIC	State						

## Search tab

This allows child organisations to be searched by entering part of the name, or the ID number.

- Enter part of the organisation name, and make a selection from the dropdown list (whether the name **contains**, **starts** or **ends** with the **search string**).

Name contains search string

Name contains search string

Name starts with search string


Name ends with search string

Use Organisation ID

- Alternatively, enter the Organisation ID.
- To include 'non-linked organisations' (i.e. those that have no parent organisations), check the 'non-linked organisations' checkbox.
- Click the **Search** button. Search results are then listed in a table below.




Actions for an Organisation

- 1. Choose one of the three actions (Show Details, Administer, Edit)
- 2. Alternatively, click the **Select** link of an organisation.
  - a. The child organisations of the selected organisation can then be displayed.
  - b. Select **Immediate** and click **Search** to display the child organisations that a directly related to the selected organisation.
  - c. Select **All descendants** and click **Search** to display the child organisations that are directly related to the selected organisation, plus any decedent organisations (i.e. children of the children, and so on, to the bottom of the organisation tree).
  - d. Make a selection from the Filter type dropdown list to limit the child organisations to the selected Organisation type.
  - e. Any child organisations displayed can also be selected and the process repeated to 'drill down' the organisation tree.

 Attributes of the organisation are shown in the Status column of the search results:  
  
N : Means an 'non-linked' organisation - i.e. one that has no parent organisations.  
H : Hidden organisation (will not appear in public organisation searches).

Tree view tab

This displays the child organisations in a hierarchical 'tree' view, grouped by organisation type.

- Click an organisation name (or an organisation type - eg CLUBS, ASSOCIATIONS etc), or a  image . This will expand and display all the child organisations linked directly below that organisation or organisation type selected.
- Choose one of the three actions (Show Details, Administer, Edit) as referred to above.
- Click a  image to collapse that part of the tree. Click the top left  link in the tree view to collapse the entire tree.

	<b>Netball Australia</b>	
	<b>STATES</b>	
	71262 Australian Defence Force Netball Association	   
	50157 Member Organisation Training Entity	   
	38949 Netball ACT	   
	38948 Netball Northern Territory	   
	38894 Netball NSW	   
	38947 Netball Queensland	   
	38950 Netball South Australia	   
	38951 Netball Tasmania	   
	38919 Netball Victoria	   
	38952 Netball Western Australia	   
	<b>REGIONS</b>	
	51062 Pacific Netball Partnership	   
	<b>OTHER AFFILIATES</b>	
	71226 Australian Mens and Mixed Netball	   
	51583 Australian Netball League	   