

# Edit Draw

This page allows an existing draw to be edited, round by round. Depending on the type of draw, and whether match results have been entered, matches can be edited, deleted, or new matches added.

## Access to the draw editor

The draw editor is typically used by an association user, however in some cases, access can be provided to a club through the Grade Edit screen.

### Grade Edit - Season Settings ?

[Back to Grade Manager](#)

Season

Grade

2018

2018 test grade

Go

#### Grade: 2018 test grade

Grade Details

Allocate Teams

Team Settings

Season Settings

Ladders

Pools

Season is locked for this grade

Ladders & Fixture are published for this grade

Allow clubs to edit draws and manual ladders

Match Type

Netball-2 x halves (60min)

More Information

Number of seeds to display (KO comps only)

Add New Fixture Slot

Fixture Slots

START TIME

VENUE

WEIGHT

PRIORIT

MATCHES

ACTIONS

Save

## Displaying the matches in a particular round

## Draw Editor ?

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Season	Round	Grade	
2018 ▼	2 ▼	2018 test grade ▼	<a href="#">Go</a>

### 2018 test grade (2018)

☒ Allow Time Entry

MATCH ID	HOME TEAM	AWAY TEAM	DATE	VENUE	MATCH TYPE	RESULTS ENTERED	EDIT	MARK TO CLEAR RESULTS	MARK TO DELETE	PENDING ACTIONS
<a href="#">Round: 2</a>										
5734512	Hawks Netball	Peninsula	14 Apr 18 12:00PM		Netball-2 x halves (60min)	N				
5734513	Ariels	ACU Sovereigns	14 Apr 18 12:00PM		Netball-2 x halves (60min)	N				
5734514	City West Falcons	Wilson Storage Southern Saints	14 Apr 18 12:00PM		Netball-2 x halves (60min)	N				
5734515	DC North East Blaze	Boroondara Express	14 Apr 18 12:00PM		Netball-2 x halves (60min)	N				
5734516	Geelong Cougars	Melbourne University Lightning	14 Apr 18 12:00PM		Netball-2 x halves (60min)	N				

[Save](#)

No changes are committed to the database until the Save button is clicked.

Select the **Season**, **Grade**, and **Round** in the selector bar and click **Go**. The existing matches (if any) are displayed in the matches table.

For each match the following is displayed:

- **Match ID** - this is a system-generated unique identifier for the match.
- **Match Number (knockout draws only)** - this is the number of the match that is also used on the public draw display. For example, in a 64 team draw, matches in Round 1 are numbered 1-32, Round 2 are numbered 33-48 and so on.
- **Home Team** - first competing team/club (in many cases this is the 'home' team).
- **Away Team** - second competing team/club (in many cases this is the 'away' team).
- **Date** (Date2, Date3..) - Match date. In sports that play matches across multiple days, more than one date may display and be entered. Dates must be entered in d/mm/yyyy format (for example, 1st October 2007 is entered as 1/10/2007). The date is mandatory. In sports that play matches across multiple days, only the first date is mandatory. If at least one match has two dates entered, two date columns will display\*.
- **Time** (Time2, Time3..) - Match starting time. In sports that play matches across multiple days, more than one time may display and be entered. Times must be entered in h:mmAM/PM format (for example, 1PM is entered as 1:00PM). The time is not mandatory, and if omitted, no time will display on the public match draw. If a time is entered, a corresponding date must be entered. If at least one match has two dates entered, two time columns will display\*.
- **Venue** - Venue where the match is held. This is selected from the list of venues assigned to the association. Venue is optional.
- **Match Type** - This is the type of match, and is normally set within the Draw Creator. Match type is dependent on the sport being played.

\* All date/time columns can be displayed by checking the **Show All Dates** checkbox located above the matches table.



Matches displayed in red within the matches table already have results entered for them. This restricts whether the match can be edited or deleted - please see below.

## Making changes to matches

Note that any changes made (including editing, adding, deleting, clearing) are not committed to the database until the **Update** button is clicked. Multiple changes can be made before clicking the **Update** button. Pending changes are indicated in the right-hand side column of the matches table as follows:

- A - this match will be added.
- U - this match will be updated.

- D - this match will be deleted.
- C - this match will be attempted to be cleared.

## Draw Editor ?

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[Delete selected round](#)
[Delete all rounds](#)

Season: 2018 ▼
 Round: 2 ▼
 Grade: 2018 test grade ▼
[Go](#)

### 2018 test grade (2018)

☒ Allow Time Entry

MATCH ID	HOME TEAM	AWAY TEAM	DATE	VENUE	MATCH TYPE	RESULTS ENTERED	EDIT	MARK TO CLEAR RESULTS	MARK TO DELETE	PENDING ACTIONS
<b>Round: 2</b>										
5734512	Hawks Netball	Peninsula	14 Apr 18 12:00PM		Netball-2 x halves (60min)	N	<a href="#">Edit</a>	<a href="#">Clear</a>	<a href="#">Delete</a>	D
5734513	Ariels	ACU Sovereigns	14 Apr 18 1:00PM		Netball-2 x halves (60min)	N	<a href="#">Edit</a>	<a href="#">Clear</a>	<a href="#">Delete</a>	U
5734514	City West Falcons	Wilson Storage Southern Saints	14 Apr 18 12:00PM		Netball-2 x halves (60min)	N	<a href="#">Edit</a>	<a href="#">Clear</a>	<a href="#">Delete</a>	
5734515	DC North East Blaze	Boroondara Express	14 Apr 18 12:00PM		Netball-2 x halves (60min)	N	<a href="#">Edit</a>	<a href="#">Clear</a>	<a href="#">Delete</a>	
5734516	Geelong Cougars	Melbourne University Lightning	14 Apr 18 12:00PM		Netball-2 x halves (60min)	N	<a href="#">Edit</a>	<a href="#">Clear</a>	<a href="#">Delete</a>	
			14 Apr 18 12:00AM			N	<a href="#">Edit</a>	<a href="#">Clear</a>	<a href="#">Delete</a>	A

[Save](#)

No changes are committed to the database until the Save button is clicked.

After clicking the **Update** button, the results (either 'success' or 'failure') are displayed for each pending change for confirmation.



Match ID:5734512 deleted.

## Editing an existing match

Click the **Edit** link of the match to place the match in Edit mode.




If a result has not been entered for the match, all fields can be edited including the participating teams.


If a result has been entered, the participating teams cannot be changed. Under some circumstances it may be possible to 'clear' the match, which essentially means deleting the result - in which case the participating teams could then be changed. See **Deleting or clearing a match** below for further information.

Make the required changes and click the **Update** link (or click the **Cancel** link to cancel changes to the match). Matches that have been edited will display **U** in the right hand column to signify they will be updated.

Click the **Update** button when all edits/additions/deletions have been made to commit changes to the database.  
2018 test grade (2018)

☒ Allow Time Entry

MATCH ID	HOME TEAM	AWAY TEAM	DATE	VENUE	MATCH TYPE	RESULTS ENTERED	EDIT	MARK TO CLEAR RESULTS	MARK TO DELETE	PENDING ACTIONS
5734513	Ariels	ACU Sovereigns	14 Apr 18 1:00PM		Netball-2 x halves (60min)	N				

EDIT MATCH DETAILS 

Match Id

5734516

Round

2

▼

Home Team

Geelong Cougars

▼



Away Team

Melbourne University Lightning

▼

Date

14/04/2018 12:00PM



Venue

▼

Match Type

Netball-2 x halves (60min)

▼

Cancel

OK

Notes:


- Please enter all dates in d/mm/yyyy format (for example, 1st October 2017 is entered as 1/10/2017)

Adding a new match

Click the **Add a match** link. A new match is added to the end of the matches table. All fields can be edited including the participating teams.

If the participating teams are not known at this stage (e.g. for future finals), select TBD (to be determined) for both Home and Away teams.

Make the required changes and click the **Insert** link (or click the **Cancel** link to cancel the addition of this match). Matches to be added will display \*A\* in the right-hand column.

 Matches cannot be added for knockout draws.

Click the **Update** button when all edits/additions/deletions have been made to commit changes to the database.

**Draw Editor** ?

[← Back to Draw Management](#) [+ Add a match](#) [↗ Allocate Teams to](#)

Season: 2018 ▼ Round: 2 ▼ Grade: 2018 test grade ▼



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**NEW MATCH** (x)

Round: 2 ▼

Home Team: ACU Sovereigns ▼

Away Team: Geelong Cougars ▼

Date:   

Venue: Boroondara Sports Complex ▼

Match Type: Netball-2 x halves (60min) ▼

[Cancel](#) [OK](#)

**Notes:**

- Please enter all dates in d/mm/yyyy format (for example, 1st October 2017 is entered as 1/10/2017)

## Deleting or clearing a match

Definitions:

- Deleting a match means the match is removed from the database.
- Clearing a match means that some information relating to the match (e.g. the match result, scores, selected teams) is removed, but the match itself is not removed.

The following rules apply to the deletion or clearing of matches:

- (A) If no result (i.e. match scores) has been entered for the match, the match can be deleted.

- (B) If a result has been entered, and teams selected, but no player scores have been entered, the match can be cleared. Once cleared, the match can then be edited or deleted.
- (C) If a result has been entered, and teams selected, and player scores have been entered, the match cannot be cleared using the draw editor. In this case please [contact support](#).
- Knockout draw - no matches can be deleted or cleared at any time

Click the Delete link of the match to delete or clear a match.

- If case (A) applies, a confirmation box will popup. Click **OK** to set the match for deletion. At this stage the match will only be marked for deletion, until the **Update** button is clicked. Matches which will be deleted will display \*D\* in the right-hand column.
- If case (B) or (C) applies a message will display indicating that the match must first be cleared. Click **OK** to set the match to clear. Matches which are marked for clearing will display C in the right hand column. When the **Update** button is clicked, the confirmation message will indicate which matches were successfully cleared. Any matches that are successfully cleared can then be deleted or edited if required.

Click the **Update** button when all edits/additions/deletions have been made to commit changes to the database.

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 Round: 2
 Grade: 2018 test grade
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### 2018 test grade (2018)

☒ Allow Time Entry

MATCH ID	HOME TEAM	AWAY TEAM	DATE	VENUE	MATCH TYPE	RESULTS ENTERED	EDIT	MARK TO CLEAR RESULTS	MARK TO DELETE	PENDING ACTIONS
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5734514	City West Falcons	Wilson Storage Southern Saints	14 Apr 18 12:00PM		Netball-2 x halves (60min)	N				
5734515	DC North East Blaze	Boroondara Express	14 Apr 18 12:00PM		Netball-2 x halves (60min)	N				
5734547	Wilson Storage Southern Saints	Peninsula	14 Apr 18 12:00AM		Netball-2 x halves (60min)	N				

[Save](#)

## View/print the draw

Click the **View/print draw** link to popup the draw for the selected grade and season. Changes must have been committed to the database by clicking the **Update** button to be visible here.

## Draw Editor ?

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[View/print draw](#)
[Delete selected round](#)
[Delete all rounds](#)

## Delete an entire round

If an entire round of the draw needs to be deleted, click the **Delete round [number] of this draw link**. No results or any other information must have been entered against any of the matches in the round for this to succeed.



**Use with caution.** Use this function only after the draw has just been created. Two confirmations are required to carry out this action, as it immediately deletes information from the database (i.e. the **Update** button does not need to be clicked).

**If successful, this action cannot be undone.** Deleting an entire round is not available for knockout draws, or when the draw is being edited by a club rather than an association.

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[Delete selected round](#)
[Delete all rounds](#)

## Delete an entire draw

If the entire draw needs to be deleted, click the **Delete all rounds of this draw** link. No results or any other information must have been entered against any of the matches in the draw for this to succeed.



**Use with caution.** Use this function only after the draw has just been created. Two confirmations are required to carry out this action, as it immediately deletes information from the database (ie the Update button does not need to be clicked).

**If successful, this action cannot be undone.** Deleting an entire draw is not available when the draw is being edited by a club rather than an association.

### Draw Editor

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