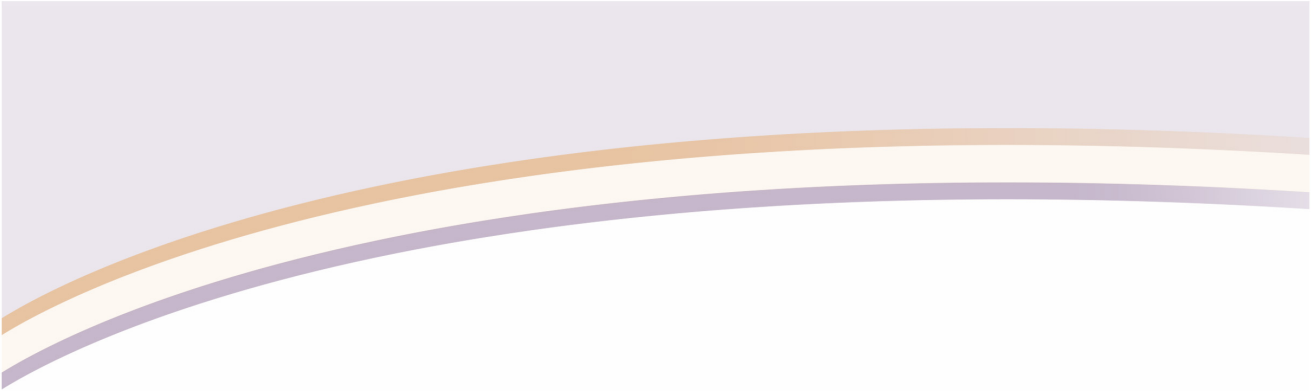


Competition Management [Guide]



***my**netball*

USER GUIDE

Competition Management

Editing Squads

 **MODE:** Competition Management **MENU:** Competition -> Grades -> Maintain Grades, Teams and Ladders... Team Settings

From the team settings page click on the edit squad link to make changes to a team's selected squad.

Maintain Team Settings

 [Help on this topic](#)

Season

Grade: GFNL A Grade Bendigo Bank Cup

☐ [Back to Grade, Teams, Ladders Maintenance](#)

Grade Details

Allocate Teams

Team Settings

Season Settings

Ladders

Pools

Name	Squad Size	Default Venue	Team (Display) Name	Team Media Name	Team Start Time (hh:mm AM/PM)	Team Match Day (if different)	Draw Seed	Hide in Ladder	Update Existing Fixtures
Bell Park	0 Edit	Select...	Bell Park	Bell Park	1:35 PM	N/A	11	☐	☐
Colac	0 Edit	Select...	Colac	Colac	1:35 PM	N/A	9	☐	☐

Score Sheet Printing

 **MODE:** Competition Management **MENU:** Competition -> Matches -> Match Manager

Match score cards can be printed from the match manager.

Search for the matches you wish to print scorecards for, select them by checking the relevant boxes. Select Print Scorecards from the bulk action list and click perform action.

Match Manager

☒ Help on this topic

Match Filter

Season	2013
Grade Division	ALL DIVISIONS
Grade	ALL GRADES
Dates/Round	☐ Select by date range 28/01/2013 - 03/02/2013 ☒ (or) Select by Round CURR
Status	☒ NO STATUS (N) ☒ IN PROGRESS (P) ☒ UNCONFIRMED (U) ☒ DISPUTED (D) ☒ CONFIRMED (C) ☒ OFFICIAL (O)
Search Matches	

Selected Match Actions

Actions	Print Scorecard Perform Action
---------	--

☐ Select All ☐ Select Visible Only Matches Currently selected: 1

Drag a column to this area to group by it.

Search*:

Select	Grade	Rnd	Dates	Home Team		Away Team	Venue	MT	Status	
☒	GFNL A Grade Bendigo Bank...	18	24 Aug 13 1:35PM	Grovedale	v	North Shore	Not specified	A	N	Actions
☐	GFNL A Grade Bendigo Bank...	18	24 Aug 13 1:35PM	Leopold	v	St Albans	Not specified	A	N	Actions
☐	GFNL A Grade Bendigo Bank...	18	24 Aug 13 1:35PM	GWSP	v	St Josephs	Not specified	A	N	Actions
☐	GFNL A Grade Bendigo Bank...	18	24 Aug 13 1:35PM	Newtown & Chilwell	v	South Barwon	Not specified	A	N	Actions
☐	GFNL A Grade Bendigo Bank...	18	24 Aug 13 1:35PM	St Marys	v	Lara	Not specified	A	N	Actions
☐	GFNL A Grade Bendigo Bank...	18	24 Aug 13 1:35PM	Bell Park	v	Colac	Not specified	A	N	Actions

Bulk Results Entry

 **MODE:** Competition Management **MENU:** Competition -> Matches -> Match Manager

Match results can be entered in bulk via the match manager

Search for the matches you wish to enter results for and select them by checking the relevant boxes. Select enter results from the bulk action list and click perform action.

Match Manager

☐ Help on this topic

Match Filter

Season	2013
Grade Division	ALL DIVISIONS
Grade	ALL GRADES
Dates/Round	☐ Select by date range 28/01/2013 - 03/02/2013 ☒ (or) Select by Round CURR
Status	☒ NO STATUS (N) ☒ IN PROGRESS (P) ☒ UNCONFIRMED (U) ☒ DISPUTED (D) ☒ CONFIRMED (C) ☒ OFFICIAL (O)

Search Matches

Selected Match Actions

Actions Perform Action

☐ Select All ☐ Select Visible Only Matches Currently selected: 6

Drag a column to this area to group by it.

Search*:

Select	Grade	Rnd	Dates	Home Team	Away Team	Venue	MT	Status	
☒	GFNL A Grade Bendigo Bank...	18	24 Aug 13 1:35PM	Grovedale	v North Shore	Not specified	A	N	Actions
☒	GFNL A Grade Bendigo Bank...	18	24 Aug 13 1:35PM	Leopold	v St Albans	Not specified	A	N	Actions
☒	GFNL A Grade Bendigo Bank...	18	24 Aug 13 1:35PM	GWSP	v St Josephs	Not specified	A	N	Actions
☒	GFNL A Grade Bendigo Bank...	18	24 Aug 13 1:35PM	Newtown & Chilwell	v South Barwon	Not specified	A	N	Actions
☒	GFNL A Grade Bendigo Bank...	18	24 Aug 13 1:35PM	St Marys	v Lara	Not specified	A	N	Actions
☒	GFNL A Grade Bendigo Bank...	18	24 Aug 13 1:35PM	Bell Park	v Colac	Not specified	A	N	Actions

Enter the scores and the overall result for the home and away teams and click update to save

Match Result Update

Match Id	Round	Grade	Home Team	Home Score	Home Result	Away Team	Away Score	Away Result
688748	1	GFNL A Grade Bendigo Bank Cup	St Marys	0	Select...	Newtown & Chilwell	0	Select...
688749	1	GFNL A Grade Bendigo Bank Cup	North Shore	0	Select...	Bell Park1	0	Select...
688744	1	GFNL A Grade Bendigo Bank Cup	Grovedale	0	Select...	Bell Park2	0	Select...
688745	1	GFNL A Grade Bendigo Bank Cup	Leopold	0	Select...	GWSP	0	Select...
688746	1	GFNL A Grade Bendigo Bank Cup	South Barwon	0	Select...	Lara	0	Select...

Update

Player Statistics

i **MODE:** Competition Management **MENU:** Competition -> Matches -> Match Manager

To enter player statistics go to the match manager and search for the required matches. Click on the actions link to open the actions menu for the grade.

Match Manager

☒ Help on this topic

Match Filter

Season

Grade Division

Grade

Dates/Round

Status

Selected Match Actions

Actions

☐ Select All
☐ Select Visible

Drag a column to this area to group

Select Grade

☐ Netball NSW Masters
☐ Netball NSW Masters
☐ Netball NSW Masters
☐ Netball NSW Masters
☐ Netball NSW Masters
☐ Night Interdistrict Division 2
☐ Night Interdistrict Division 2
☐ Night Interdistrict Division 2
☐ Night Interdistrict Division 3
☐ Night Interdistrict Division 3
☐ Night Interdistrict Division 3
☐ Night Interdistrict Division 3
☐ Night Interdistrict Division 4

Match Actions

Tamworth Silver (Over 35s) v Guyra Galahs (Over 35s)

Match ID	633397		
Grade	Netball NSW Masters		
Round	1		
Match Status	Match result is OFFICIAL		
Venue	Dome Court 1		
Dates	13 Oct 12 9:00AM		
Scores	38		13
Ladder Points A	2.000		0.000
Ladder Points B	2.000		0.000

Enter Match Results

Change Match Status

Enter Ladder Adjustment

View Match Audit

View Match

Select Team

Enter Player Scores

GO >>

GO >>

GO >>

GO >>

GO >>

GO >>

GO >>

LA: Includes a ladder adjustment, see help for Ladder Points definitions.

Close

Search:

MT	Status	Actions
A	O	Actions
A	O	Actions
A	O	Actions
A	O	Actions
A	O	Actions
A	O	Actions
A	O	Actions
A	O	Actions
A	O	Actions
A	O	Actions
A	O	Actions
A	O	Actions
A	O	Actions
A	O	Actions
A	O	Actions

Select Enter Player Scores for the team you wish to enter player information for.

Full match statistics and and match time information (periods played) can be entered here for individual players.

Totals

Player	Played	Periods Played	Position(s)	Rating	G	GA	I	RO	RD	P	TO	D
Cyngler, Amber	☒	4		☆☆☆								
Fleischer, Taylah	☒	4		☆☆☆								
Freedman, Lucy	☒	4		☆☆☆								
Friede, Liv	☒	4		☆☆☆								
Gdanski, Amy	☒	4		☆☆☆								
Helfenbaum, Annie	☒	4		☆☆☆								
Horovitz, Olivia	☒	4		☆☆☆								
CALC TOTALS					38	0	0	0	0	0	0	0
TEAM TOTALS												

Totals mode - stats for the overall match are entered via the Totals tab.

The number of periods can optionally be entered, if not entered and the Played checkbox is checked, the maximum number of periods is assumed.

Re-grading

The aim of this document is to provide a workflow for users to follow when performing re-grading. The process has been broken down into the following 4 steps. It is recommended that each step be completed across all grades affected by the regrade before proceeding on to the next step.

1. [Allocate new teams to grade.](#)
2. [Adjust existing fixture.](#)
 - [Replace teams in draw.](#)
 - [Create draw with more / less teams.](#)
3. [Re-grade teams.](#)
4. [Enter ladder adjustments.](#)

Allocate teams to grade.

The first step in performing a regrade is to add the teams being moved into their new grade. To do this

- Open the Allocate Teams to Grade screen via the [Competition -> Grades -> Maintain Grades Teams and Ladders](#) menu and click on the *Allocate Teams* link corresponding to the desired grade.

Grade Management

[Help on this topic](#)

[Add New Grade](#)

Full Name	Sort Order							Delete
A	10	Grade Details	Season	Allocate Teams	Team Settings	Ladders	Pools	Delete Grade
B	10	Grade Details	Season	Allocate Teams	Team Settings	Ladders	Pools	Delete Grade
C	10	Grade Details	Season	Allocate Teams	Team Settings	Ladders	Pools	Delete Grade
D	10	Grade Details	Season	Allocate Teams	Team Settings	Ladders	Pools	Delete Grade

- Select a Club / Team from those available in the list of Child Organisations / Association Teams on the left hand side of the screen and use the add button to enter it into the grade.

Allocate Teams to Grade

[Help on this topic](#)

Season: [Go](#)

Grade: A

[Grade Details](#) [Season Settings](#) [Allocate Teams](#) [Team Settings](#) [Ladders](#) [Pools](#)

Method 1: Manually set up teams:

Populate available list from:

Filter available child type:

Available Child Organisations

- Adelaide Lutheran
- Annesley Boarders Old Scholars
- Beaumont
- Blue Stars
- Blue Streaks
- Campbeltown United
- Colonel Light Gardens
- Glenelg Riptide
- Glengowrie United
- Grange Baptist
- Grange United
- Hallett Cove Netball Club
- Heathgate
- Henley
- Ironbank
- Kellemans
- Lynx
- Morialta United
- Morphettville Park Netball Club
- PANA
- PHOS Camden
- Rosefield United
- Scotch Old Scholars
- Seacliff United
- Seaton United Netball Club

Child Organisations in this Grade (Count:8)

- Glengowrie United A
- Grange United A
- Kellemans A
- Morialta United A
- Morphettville Park A
- Rosefield United A
- Scotch O S A
- Somerton Baptist A

[Add ->](#)

[<- Remove](#)

[Update](#)



Teams that are being removed from this grade cannot be taken out of the allocated teams list as the data associated with the matches that have been played requires them to be there. Trying to remove a team on the allocation screen will cause error.

- To commit the changes to the database and finalise which teams are competing in the grade you need to click the *update* button.

 It is not necessary to update the Team Display / Media Names on the team settings page as the re-grade process will automatically do this. Home venue settings for newly entered teams can be updated at any time by checking the 'update in existing fixture' box on the Team Settings page when performing an update to this field.

Making changes to the fixtures.

When performing a regrade there are generally two ways in which the existing fixture for a grade can change.

Replace a team in the draw.

If one team in the fixture is being directly replaced by a new team this can be done quickly using the *Replace Team in Draw* function.

- Open the *Replace Team in Draw* page via the [Competition -> Draws -> Replace Team in Draw](#) menu.
- Making sure you are looking at the correct Season / Grade, specify the teams that will be replaced in the draw by selecting the teams that will be replacing them from the drop down selector in the *Replace with team* column.

Replace Team in Draw

 [Help on this topic](#)

Season	2011/2012	Grade	A	Go
--------	-----------	-------	---	----

Club	Replace with team	Update Home Settings
Glengowrie Uniting A	--Do Not Replace--	☐
Grange Uniting A	--Do Not Replace--	☐
Kellermans A	--Do Not Replace--	☐
Morialta Uniting A	--Do Not Replace--	☐
Morphettville Park A	--Do Not Replace--	☐
Rosefield Uniting A	--Do Not Replace--	☐
Scotch O S A	--Do Not Replace--	☐
Somerton Baptist A	--Do Not Replace--	☐

[Update](#)

- Once all of the teams being replaced in a grade have been indicated click on the Update button to perform the replacements.

 Running this process will update the seedings on the team settings page and will also check the *Hide in Ladder* box for the teams being replaced.

Recreate the fixture.

Sometimes a direct swap of teams will not be possible. If the fixture needs to be rebuilt from the next round of play you need to do the following.

- Open the draw creation page via the [Competition -> Draws -> Create Draw](#) menu.
- fill in the fixture details as normal making the following exceptions.
 - The start date should be the date of the next round of matches.
 - The number of rounds should be the number of rounds to be played before finals begin.
 - The start round should be the round number of the next round to be played.

 This is easily confused with the position within the fixture template being used to generate the fixture will begin. The automatic process always begins from the 1st round of the selected template regardless of which round the newly create matches begin. If you want the fixture to begin from a specific round of an existing template please [contact support](#) to make arrangements for this.

- Check Team settings.

 It is possible that in order to keep a balanced fixture the seedings will need to be updated on the team settings screen before the fixture is created. You may also want to check other team settings at this stage.

- Complete the draw creation process and submit the new fixture

Create Draw

[Help on this topic](#)

Start > Round Settings > Round Dates > Venue Selection > Seeding > Edit > Review/Submit

Gather basic draw information

*Denotes a mandatory field.

Draw Type *	☒ Round Robin ☐ Knockout
Season *	2011/2012
Grade *	A Select multiple grades
Fixture Template *	Standard Round Robin More Information
Match Type *	Netball-4 x qtrs More Information
Draw start date and time *	01/10/2011 Time: 12:00
Number of rounds *	
Number of finals rounds	
Start from Round	
Time between rounds	Days 7 Hours 0 Minutes 0
Venue Allocation Method	Use default team grounds Set default team grounds
Publish draw to public on completion	☐
Manually enter/edit matches	☐

Do not schedule matches between the following date and time ranges

Non Playing Date Range 1	From: 24/12/2011 00:00 To: 07/01/2012 00:00
Non Playing Date Range 2	From: 09/11/2011 00:00 To: 09/11/2011 00:00
Non Playing Date Range 3	From: 09/11/2011 00:00 To: 09/11/2011 00:00

Text to display at top and bottom of draw

Draw Heading	
Draw Footer Notes	

< Previous Next > Submit

i If the number of teams in the grade has decreased you can create a new fixture by allocating the non-competing team a null seed (leave the seed box empty) and checking the hide team in ladder box on the team settings page. When creating the fixture you will get an error at the submission stage. You can ignore this and click submit again to save the new fixture.

Re-grade Teams.

Once the fixtures have been updated and contain all of the correct teams you can run the re-grade team process.

To do this

- Open the screen via the [Competition -> Grades -> Regrade Teams](#) menu
- Select the club / team that is going to be re-graded
- select the destination grade
- Select the Migrate matches, match results and statistics option to transfer all of the teams match details during the regrade process.



This guide focuses on the most complicated form of re-grading, the full data migration. The other options perform the following functions

Migrate Ladder Points only: Only the team name, squad list, and ladder points are migrated. All other match data (matches played, won, lost, percentage etc. is ignored)

No Migration, Just change grades for given team: Only team names and squad lists are copied between grades. All other information is ignored.

Re-Grade Team

[Help on this topic](#)

Grade

A

Go

*Denotes a mandatory field.

Team to Regrade *

Select...

Destination Grade *

Select...

Type of Re-Grading

☒ Migrate matches, match results and statistics

☐ Migrate ladder points only

☐ No Migration, just change grades for given team

Re-grade



When you click the re-grade button the following message will appear. This is normal and indicates that that the previous steps of preparing the draw have been successful. Indicate which team in the fixture of the destination grade will be replaced by the team being regraded and click on the Re-grade button to finish the regrade.

Re-Grade Team

[Help on this topic](#)

[Printable Version](#)

Grade

Go

There are teams from the selected club that already exist in the destination grade. Please select one of these teams as the destination team for the re-grade. If the destination team has not been created then please add via 'Allocate Clubs to grade' screen and run this procedure again.

*Denotes a mandatory field.

Team to Regrade *

Destination Grade *

Type of Re-Grading

☒ Migrate matches, match results and statistics

☐ Migrate ladder points only

☐ No Migration, just change grades for given team

Destination team designation *

Select...

Re-grade

Ladder Adjustments.

Once all of the Re-grading is complete it may be necessary to implement manual ladder adjustments to balance the grades and make sure that all of the teams start on an equal footing. This is done by

- Opening the Ladder Adjustments page via the [Competition -> Ladders -> Ladder Adjustments](#) menu
- Selecting the Season and Round
- Selecting the match to which the adjustment will be added.

- Select the team, enter the adjustment and a note explaining it and save the adjustment



The adjustment will only be applied to the selected team and will not be applied negatively to the opposing team

Ladder Adjustment Maintenance

[Help on this topic](#)

Season Round Grade

[Back to Ladder Adjustments Manager](#)

Warning: only one adjustment per ladder can be made for each participating team in a match. Any subsequent adjustments added for the same team in a particular match, for the same ladder, will replace any existing amendment.

Match	Glengowrie United A v Grange United A
Adjustment applies to:	Glengowrie United A
Ladder	ALL LADDERS
Points	
Score for	
Score against	
Comments	

Ladders will recalculate overnight and display the new details the following day.